

BOARD OF TRUSTEES

Open

Date: 6th May 2020 Time: 2.00pm

Venue: Online Webex Meeting

Minutes

Circulation:

Ben Newsham, Tiana Holgate, Milly Last, Chloe Batten, Luke Mephram, Charlotte Lloyd, Alice Churm, Max Renna, Alice Dermody Palmer, Lukasz Kolodziej, Amy Jaiteh, Melanie Chen, Lara Onel, Nyasha Pitt, Graham Parker, Jill Finney, Angella Hill Watson, Mark Crook, Rob Parkinson

APOLOGIES FOR ABSENCE

Nyasha Pitt, Lara Onel

DECLARATION OF CONFLICT OF INTEREST

No conflicts of Interest declared

REGISTER OF INTEREST FORMS

Unable to complete due to Web Meeting

4.1. O MINUTES OF THE PREVIOUS MEETING – OPEN

That the open minutes of the 19th February 2020 be approved as a true and accurate record of that meeting.

4.2. O MATTERS ARISING

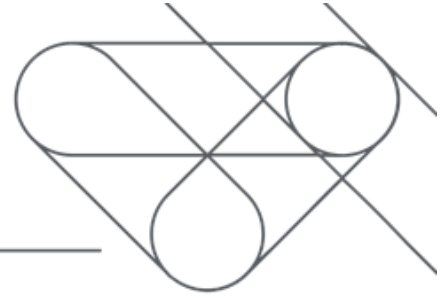
Trustee Recruitment – to be discussed later in the agenda

EDI Review – The review progressed to a stage of interviewing consultants to carry out our EDI work, however following Covid 19 restrictions in the work place, this piece of work has been paused until we are back on campus and in a position to recommence. **CM, TH** and Louise Marjoram will continue with internal communication and engagement work.

4.3. O CHAIRS BUSINESS

Ben Newsham

The officers continue to work with the University to ensure they are included in relevant meetings and decision-making which effects Students.



Decision & Discussion

4.6. O WARWICK OCCUPY REPORT v2 (Paper)

George Dowding

GD submitted to the Board of Trustees the updated Warwick occupy report, having taking into consideration the changes suggested by the Sabbatical team to better reflect their involvement, now signed off and approved.

RP, CM and **GD** to prepare a summarized version of the report to communicate and discuss with colleagues to ensure they are involved in the next steps, which can also tie into the work we will carry out following the Colleague engagement survey.

RP requested **AHW** view the report prior to sharing with the teams.

For Information

4.8. O COVID 19 / SILVER TEAM UPDATE (Paper)

Rob Parkinson

Having implemented the Major Incident plan, setting up Silver group and Bronze workstreams to tackle the issues raised in the early stages of our response to the pandemic, we are now moving to a new / altered business as usual phase, allowing the work streams to start to consider Business continuity and how we effectively prepare for a return to campus working when appropriate.

RP has requested **FS** contact each workstream and collate a list of their priority projects for the next few months, to establish the work we have to carry out and complete.

4.9. O 2020/2021 TRUSTEE UPDATE

Ben Newsham

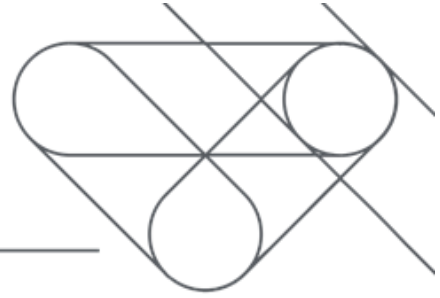
BN ran through the results of the recent elections, informing the Board of the elected incoming Sabbatical Officers and Part Time Officers.

It was suggested that the election results should be shown year on year, to allow the comparison increase or decrease in candidates and voter numbers, also compared to external factors such as other Students' Unions.

4.11. O 2020/2021 BUSINESS CALENDAR & COMMITTEE COMPOSITION (Paper)

Rob Parkinson

The Business calendar for the committee and Board meetings was distributed. **RP** discussed the Committee Meeting composition, suggesting we will delay selecting Sabbatical officers for each committee until we can better align their skills and interests, with the exception of the committees which require certain officers, for example the DDO sitting on the SUSW Board.



4.12. O/C COMMITTEE CHAIRS FEEDBACK – (Verbal)

- **Audit & Risk**
- **People & Remuneration**
- **Governance & Appointments**

**Alice Churm
Tiana Holgate
Luke Mepham**

Each Committee Chair gave a brief overview of their meetings.

4.13. O ACTION LOG (Paper) – OPEN

The Action log updated

4.14. O ANY OTHER BUSINESS – OPEN / CLOSED

ADP wished to raise an issue with inaccuracies and accessibility of the lay trustee recruitment pack. **RP** to discuss the issues with BAME recruitment

Time and Date of Next Board of Trustees Meeting – 17th June 2020