



BOARD OF TRUSTEES

Date: 17th June 2020 Time: 4.30pm

Venue: Online Webinar Meeting

Minutes - Open

Circulation:

Ben Newsham, Tiana Holgate, Milly Last, Chloe Batten, Luke Mephram, Charlotte Lloyd, Alice Churm, Max Renna, Alice Dermody Palmer, Lukasz Kolodziej, Amy Jaiteh, Melanie Chen, Lara Onel, Nyasha Pitt, Graham Parker, Jill Finney, Angella Hill Watson, Mark Crook, Rob Parkinson

APOLOGIES FOR ABSENCE

Nyasha Pitt, Melanie Chen, Max Renna

DECLARATION OF CONFLICT OF INTEREST

No conflicts of Interest declared

REGISTER OF INTEREST FORMS

Webex meeting – Unable to complete forms

5.1. O MINUTES OF THE PREVIOUS MEETING – OPEN

That the open minutes of the 6th May 2020 be approved as a true and accurate record of that meeting.

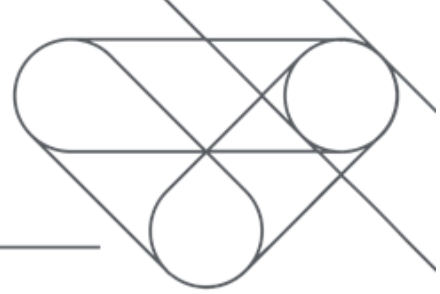
5.2. O MATTERS ARISING – OPEN

Warwick Occupy Report has not been updated or distributed to Staff, but will be sent out at an appropriate time.

5.3. O CHAIRS BUSINESS - OPEN

Ben Newsham

A number of students have requested to observe a Board Meeting, it is in the constitution as their right to do so, and are encouraged to request an invitation. The first half of the year we have not kept the Website fully up to date with Board Minutes, the open minutes will be uploaded to the website once they have been approved by the Board and we will resume the production of separate open and closed minutes, but the Board will ensure as much is Open as possible



Decision & Discussion

5.5. O CHARITY COMMISSION REGULATORY RESPONSE

Mark Crook

MC provided the Board with the response sent to the Charity Commission following their regulatory request relating to the Pension scheme.

5.6. O STUDENT TRUSTEE NOMINATIONS (Paper)

Luke Mepham

There were 21 applications for the 4 vacant posts, 6 students were shortlisted for interview with 4 applicants being recommended for consideration by the Governance and Appointments Committee prior to being submitted to Student Council and the Board of Trustees for ratification.

The interview panel comprised:

Luke Mepham, Rob Parkinson and Lara Onel

The Board of Trustees are asked to ratify:

- That Jemimah Aggery is appointed with effect from 1st August 2020
- That Felicity Andrews is appointed with effect from 1st August 2020
- That Samuel Baldwin is appointed with effect from 1st August 2020
- That Toby Kunin is appointed with effect from 1st August 2020

Resolved; The Board of Trustee's ratified the appointments of the 4 Student Trustees.

For Information

5.9. O COMMITTEE CHAIRS FEEDBACK – (Verbal)

Each Chair presented a brief update on their committee's work, include items which have been brought forward to the Board

▪ **Audit & Risk**

Alice Churm

- Audit plans
- H&S report and return to campus
- Complaints Annual review
- Risk Register
- External Speakers Report

▪ **People & Remuneration**

Tiana Holgate

- Sabbs Pay
- HR Report & Furlough
- Colleague Satisfaction
- Furlough communication
- SCF collaboration & Communication



▪ **Governance & Appointments**

Luke Mepham

- Student Trustee Paper
- Lay Trustee recruitment, 24 applicants for 4 vacancies – BAME shortlisting
- TOR SU Partnership

5.10. O ACTION LOG (Paper) – OPEN

All actions completed, with the exception of the Warwick Occupy report which is ongoing

5.11. O ANY OTHER BUSINESS – OPEN

BN reminded all Trustees who are standing down from their role on the Board to complete their Exit interviews.

Time and Date of Next Board of Trustees Meeting – 22nd July 2020