**All Members Meeting**

**17th June 2024**

**Minutes**

**In Attendance:**

**Full Time Officers -** Holly Roffe VP Education

Max Pike VP Societies

Emma Birch VP Sport

Enaya Nihal VP Welfare and Campaigns

**Lay Trustees –** Robert Pegg

Angella Hill Wilson

**Student Trustees –** Ben Abrahamson

**Students Union Leadership Team –** Philip Smith - CEO

Louise Marjoram - Membership Services Mark Crook - Finance

**Chairperson - Holly Roffe**

**Agenda (as set out in the Memorandum and Articles of the Union)**

1. Ratification of minutes of the previous annual Student Members’ meeting ​
2. Report of the Trustees on the Union’s activities ​
3. Accounts of the Union to the Student Members ​
4. Approving the list of affiliations of the Union ​
5. Questions to the Trustees by the Student Members
6. Ratification Of Minutes – There are no previous minutes for ratification.
7. Report of the Trustees on the Union’s activities

**Anna Taylor – President**

* Bus survey to represent student experience of local bus services to service providers - over 900 responses.​
* Led on conversations with University colleagues about developing student consultation and collaboration in decision-making.​
* Represented and defended student interests in committees across the University's governance structures.​
* Led on the student contribution to the University's Academic Governance Review and review of professional services.​
* Worked with Projects & Campaigns to deliver another successful SHaG Fest!​
* Fed into ongoing work on restructuring our Byelaws.

**Holly Roffe - VP Education**

* Bi-weekly newsletter for course, department and faculty reps, to increase SU communication and engagement.​
* Worked with the University’s Disability Code of Practice team to ensure student co-creation is central to the training.​
* Alongside Vaish, collated a list of SU Education priorities, which were presented to a number of key stakeholders at the University.​
* Organised and helped lead an extended academic forum session, to workshop the new Education and Student Experience Strategy.​
* Worked with University colleagues to develop the new Access and Participation Plan, and began planning for the student submission.​
* Co-led a session on Inclusive Student Experience and Transitions at the "Ahead Together" conference.

**Max Pike - VP Societies**

* Revising and refreshing societies forum to make it somewhere that students can actively and regularly inform/impact decisions.​
* Welcome Week & Societies Fair: Everything from academic inductions to working the SU stands, and of course Societies Fair.​
* Societies Assembly to meet 2 execs from every society - and offer updates on what we’ve been up to, relevant changes, along with a Q&A. ​
* Finished the New Societies Application Process.​
* Rewrote the Student Activities Byelaws and began work on a compliance process to ensure societies are supported and treated fairly.​
* Allocated over £1000 of emergency support for societies.​
* Co-led on SHaG Fest, and kicked off planning for Exec Welcome, Welcome Week and Union Awards.

**Vaishnavi Ravi - VP Postgraduate**

* PG Fair was successful - had a good turnout.​
* PG assembly is now running, had the first assembly in term 1.​
* Cost of living workstreams have all started to meet now.​
* Ran two successful PG Connections events (Badminton and Arts & Crafts).​
* Represented postgraduates in the creation of the next education and student experience strategy.​
* Participated in the academic governance review to represent students.

**Sophie Clake - VP Democracy & Development**

* Liberation Conference: Planned a collaborative set of workshops, talks and discussions, for students to come together to discuss and learn about a variety of political issues affecting marginalised people.​
* Warwick Growers: Trying to increase small growing on campus, increase the size of our allotment space, and create a community-supported agriculture scheme.​
* Demilitarisation: Mapping out University relationships, speaking with relevant student groups, and liaising with SU officers and forums.​
* Began the process of establishing another allotment.​
* Confirmed the presence of a student swap shop on campus.​
* Began the process of bringing a policy on arms and the MoD to university council.

**Enaya Nihal - VP Welfare & Campaigns**

* 1,268 responses to the SU x Uni “Safer @ Warwick” survey - resulting in multiple measures to increase night-time safety.​
* Received the full £8.2k, applied for from the Warwick Innovation Fund, to start the (Free) Breakfast Club in Terms 2 and 3!​
* Relaunched the Women + Non-Binary Students Self-Defence Classes, training students with combat sports clubs.​
* Delivered the (Free) Breakfast Club offering to 350-500+ students twice a week with SU staff and volunteers.​
* Led the End Period Poverty campaign, supplying free pads and tampons to over 40 bathrooms on campus.​
* Allocated £7,000+ of the Project & Campaigns funds through Welfare Forum to societies and individual campaigns.

**Emma Birch - VP Sports**

* Successfully delivered Sports Fair - the event saw over 7,000 attendees, clubs have had more memberships than last year.​
* Granted £4,000 from the University Innovation Fund for my “Sportswear for all fund”.​
* Worked with Enaya and combat sports clubs to deliver self-defence classes for Women and students who identify as non-binary​
* Reduced Sports fees by 25% for the remainder of the year. The first-time sports fees have seen any decrease in the last 5+ years.​
* Ran and organised Varsity where we came away with our 34th win!​
* Began wider discussion of implementing a permanent reduced sports fee.​
* Ran Presidents Forum which had an attendance of over 75% of presidents.​
* Wrote and supported with creating the Student Activities operational documents.

1. Accounts of the Union to the Student Members ​

* The Union produces annual consolidated group accounts (incorporating MSL and SUSW) annually.​
* These are prepared in line with the Charities Statement on Recommended Practice and in line with FRS102.​
* The report provides a Trustees Report together with a strategic report as well as the main financial statements and supporting notes.​
* The accounts are independently audited by RSM UK.​
* The WSU Board approved the accounts in January 2024 and these have now been filed with both Companies House and the Charity Commission​
* A full copy of the accounts can be found on the Warwick SU website at <https://www.warwicksu.com/your-union/how-the-su-works/finances/22-23/>

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Additional points – The group reported a loss of £36,000. Our reserves position is guarded by the Board of Trustees reserves policy which is set at a target for unrestricted reserves of £775,000. At the end of July 2023 the reserves are at £1.564m.

The Board have further designated funds to support future development across the Union.

I accordance with regulations we are in compliance in filing the Students’ Union Accounts with Companies House.

1. Approved the list of affiliations of the Union ​

* National Union Of Students (NUS)
* British Universities and Colleges Sport (BUCS)
* AdviceUK
* Child Poverty Action Group (CPAG)
* National Council of Voluntary Organisations (NCVO)
* UK Council for International Student Affairs (UKCISA)

1. Questions to the Trustees by the Student Members

Any questions can be raised by contacting Louise Marjoram at Louise.marjoram@warwicksu.com